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SAPC-13938 ✓
Copy __1__ of 5

14 March 1957

MEMORANDUM FOR: Project Director

THROUGH   : Project Director of Administration

SUBJECT   : Time-in-Grade Status of Senior Project Personnel

1. The attached list includes all CIA Project personnel in grades GS-12 through GS-15. <u>The names underlined indicate those whose present grade is below the T/O authorization and who have sufficient time in grade to be eligible for promotion.</u>

2. The time-in-grade requirement within the Office of Communications varies from general Agency standards. Both are shown for ready reference.

    a. <u>Normal Agency Requirement</u>

Current Grade	Months of CIA Experience
GS-1 thru GS-6	6
GS-7 thru GS-11	12
GS-12 thru GS-13	18
GS-14	24

    b. <u>Special Office of Communications Requirement</u>

Current Grade	Months of Experience
GS-1 thru GS-4	6
GS-5 thru GS-6	9
GS-7 thru GS-8	12
GS-9 thru GS-10	15
GS-11	18
GS-12 thru GS-13	24
GS-14	36

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Project Personnel Officer

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